

ITS OFFICE USE ONLY	Date:
	Inspector Name:
	QEI Certification #:
	Signature:

GENERAL	Date:	Class:	Type:
	Address:	Unit #:	# Floors:
	City:	Capacity:	Speed:
	Adjuster Name:	Adjuster Licence #:	
	Contractor:	A: Acceptable D: Deficiency N: Not Applicable	

MACHINE ROOM	Access to M/R	Auxiliary Power / Contacts
	Door Type, Lock, Closer	Pressure Switch
	Threshold Plate	Manual Lowering Valve
	GFCI Outlet, Lighting	Certifications & Data Plate
		Pressure Gauge Fitting
	Ventilation, Heating	Tanks Capacity, min Level Indication
	Other Equipment, Floor Openings	Flexible Hose, Fitting Assemblies
	Machine Numbering	Supply Lines, Shutoff Valves
	Disconnect Switch "110" volts	Anticreep Leveling / Stop Switch

FULL LOAD	Motor Current	Motor Volts	Motor Data Plate	Main Disconnect Switch
	▲ Amp	▲ V	Current As	Fuse As
	Line Current	Line Volts	Volts Vs	Volts Vs
	▲ Amp	▲ V	Working Pressure	psi
	Speed ▲	Speed ▼	Standing Pressure	psi
	Relief Valves	psi	Over-Load Setting	amp
	Over-Speed Valve	f/m	Low Oil Protection Time	S

NO LOAD	Motor Current	Motor Volts	REDUNDANCY			
	▲ amps	▲ Vs	Ground Or Failure		Bypass Switch	
	Working Pressure	psi	Hoistway Access		Inspection Switch	
	Standing Pressure	psi	Hall Door	Car Gate	Contactors	
	Speed ▲	Speed ▼	Fuse	Leveling	Inner landing	

HOISTWAY & TOP OF CAR	Top Access Switch ▲ ▼		Top-of-Car Clearance	
	Stop Switch, Light and Outlet		Refuge Space and Marking	
	Inspection Operation		Car Frame Guides	
	Inspection Open Door, Bypass		Guide Rails and Equipment	
	Equipment on car, Guard Rails		Top Emergency Exit	
	Hoistway Construction		Pipes, Wiring, and Ducts	
	Hoistway Clearances		Door Closed Position, Retainer	
	Windows, Projections, Recesses		Door Hanger & Locking Device	
	Terminal Limit Switches		Identification of Floors	

PIT	Pit Access Switch ▲ ▼		Traveling Cables	In
	Lighting		Car Buffer Stroke	In
	Stop Switch(s)		Car Runby, Signs	In
	GFCI		Car Clearance Bottom	In
	Drain, Sump Pit		Pit Depth	In
	Limit Switches		Refuge Space and Marking	In
	Comp. Chain Switch(s)		Governor Tension Device	
	Buffer, Plates, Switches		Car Frame, Platform, Apron	
	Wiring, pipes, and ducts			

INSIDE CAR	Emergency Light		Door Open Devices	
	Emergency Bell		Sill Clearance	
	Ventilation		Car Communication	
	Car Area & Capacity Plate		Power Closing Test	
	MB Licence Plate			